

1. Plan your journey

- Always check the weather forecast and road conditions before you leave. Allow for extra time in your journey planning and think about the routes you should take.
- Always ensure your tank is at least half full in case you have to divert to another longer route.
- Be prepared for snow.

2. Braking and Stopping

- Sudden braking could cause your vehicle to skid. Ensure smooth acceleration and gentle braking.
- Drive at a safe distance and use four-second rule as it takes longer to stop on slippery roads.

3. Vehicle lights

- Don't use a high beam during snow or rain as it will increase glare making it difficult to see the road ahead.
- Drive with your headlights on, day or night.
- It's important to make sure all your vehicle lights are in working condition. Make sure you check the headlights, brake lights, indicators, emergency lights, and all interior lighting. Have someone help you when checking the brake lights are fully operational.

4. Towing

- Know your vehicle's towing capacity and always check the suspension, tyres and brakes on your trailer and ensure the accessories are working on your vehicle and your trailer.
- Drive to safe speed limits and avoid using cruise control.

5. Is your car due for a service

- Keep your vehicle's servicing up to date with its scheduled servicing intervals as
 preventative maintenance and the best way to avoid unexpected breakdowns. If you
 have not kept up your vehicle's servicing (as per the manufacturer's
 recommendations) or you are unaware of the vehicles service history, schedule a
 preventive maintenance check-up with your local service provider before you hit the
 road.
- Don't forget to have our customer service number handy for any questions or emergencies while out on the road. Save our number to your phone – FleetPartners Customer Service 0800 438 435.

6. Read the vehicles owner manual

 By reading your vehicle's manual, familiarise yourself with any features the vehicle may have — such as antilock brakes and electronic cruise control. It can also help in explaining how features work in winter.

7. Battery check

• Ask your local service provider to check the vehicle battery, charging system, and belts, and ensure they make any necessary repairs or replacements.